



## Residential RE<sup>⚡</sup>UP

# Application Checklist

Thank you for your interest in the Finance New Orleans Residential RE-UP Program. We're excited to support energy-efficiency and solar upgrades for your home in New Orleans and across the state of Louisiana. This checklist will help you prepare your application and understand the documents you may need to submit. You can begin your application even if you don't have everything ready, but having these items available will help us review and process your request more efficiently.

## Personal Information

- ✓ Household Information
- ✓ Employment Information
- ✓ Mortgage Information *(including property tax and homeowners insurance information)*
- ✓ Monthly Household Expenses *(average cost per month)*
- ✓ Monthly Electricity Expenses
- ✓ (2) Emergency Contacts

## Documents

- ✓ Driver's License - Clear copy of Driver's License(s) or other legal photo identification
- ✓ Paystubs - Most current 2 months' pay-stubs
- ✓ If Applicable:
  - Military ID - Clear copy of Military ID (if applicable)
  - Rental Income - Copy of Rental Agreement
  - Retirement Statement(s)
  - Social Security and/or Disability Statement(s)
  - Self Employed/Commission - Applicants must provide most current 2 years of max returns (1040 forms and 1120's when applicable) and year to date Profit and Loss. *(Include all pages)*
  - Other Income
- ✓ Private Mortgage History and/or Statement
- ✓ Homeowners Insurance Declaration Page

Questions? Visit [www.financenola.org/reuploan](http://www.financenola.org/reuploan) or email [singlefamily@financenola.org](mailto:singlefamily@financenola.org)